Philippine Ports Authority

PORT MANAGEMENT OFFICE-BOHOL

BIDS AND AWARDS COMMITTEE

EXCERPTS OF THE MINUTES OF THE BAC PREBIDDING CONFERENCE FOR THE REHABILITATION OF GUINDULMAN PORT PROJECT

17 February 2021

Multi-Purpose Hall, PMO-Bohol Administration Building, Port Area, Tagbilaran City

ATTENDANCE:

Bids and Awards Committee

ELEAZER U. PIEL	-	Chairperson
PEARLLIE ANN P. SENO *(via ZOOM)*	-	Vice-Chairperson
RICHARD S. ELOPRE	-	Regular Member
HORMER R. DATANAGAN *(via ZOOM)*	-	Provisional Member
EPELITO S. ARAO-ARAO II	-	End-User, Admin. Division

Technical Working Group

ROMEO G. CABADING II	-	Head, TWG
VENUS MARICHELLE A. TOROY	-	Member, TWG

Secretariat

IRENE S. CLOMA	-	Head, Secretariat
NAOME A. AMPLAYO	-	Member, Secretariat
BETHELOU P. PATATAG	-	Member, Secretariat
MADELYN G. MANINANTAN	-	Member, Secretariat

Bidders

GEORGE CENIZA	-	Woland Const. & Dev't. Corp
EDWARD GALANTO	-	Woland Const. & Dev't. Corp
DEBIE SABIJON	-	Wynn Construction

PRELIMINARIES:

The pre-bidding conference started with a prayer by Ms. Naome A. Amplayo, Member BAC Secretariat, followed by the acknowledgment of the committee members and representatives from prospective bidders by Ms. Irene S. Cloma, Head BAC Secretariat, in which all BAC members were present and thereby constituted a quorum as declared by the BAC Chairperson. The reading of the previous minutes of BAC meeting was also done by Ms. Cloma. The pre-bidding conference was called to order at 10:11 A.M.

DELIBERATION

The Head TWG, Engr. Romeo G. Cabading II, presented the project specifications, plans, location map and bill of quantities.

He followed on the discussion of the contents of the bidding documents as follows:

ABC: Php 19,992,658.94
Project Duration: 180 Calendar Days
PCAB Registration: Small B- Ports, Harbor and Offshore Engineering
Payment of Bid Docs: Php 25,000.00
Deadline Submission of Bids: March 2, 2021 at 2:00 P.M.
Opening of Bids: March 2, 2021 at 2:30 P.M.

PHILIPPINE PORTS AUTHORITY

1ST ENVELOP- TECHNICAL COMPONENT

- Must Be Soft Bound
- Every Page must be signed by the Bidder or His Duly Authorized Representative.
- Special Power of Attorney, Secretary's Certificate, Board Resolution Duly Notarized
- Properly Marked and Sealed

Contents:

1. DTI/SEC/CDA Registration
2. Valid Mayor's Permit
   - Must Be in Principal Place of Business
   - Business Must Be in line with Construction
3. Tax Clearance
4. PHILGEPS- Certificate of Registration "Platinum"
5. Duly Signed Statement of All On-Going Contracts
   - Attached/Supported With: Notice to Proceed, Notice of Award, Contract Agreement, Certificate Of % Accomplishment
6. PCAB License and Registration.
7. Single Largest Contract Completed
   - Must be at least 50% of the ABC to be Bid for The Last Ten Years from the submission of bids supported with Notice of Award, Notice to Proceed, Contract with BOQ, Certificate of Final Acceptance
   - Must Be Similar to the Contract to be Bid

   Except: For Projects above 15million and above Small B Contractor Must Have an SLCC at Least 50% of ABC
8. Audited Financial Statements
   - Stamped Received by the BIR.
   - Income Tax Return Should be Filed Electronically
   - With EFPS Proof of Payment
9. Net Financial Contracting Capacity (NFCC).
   - Must Be Equal or More Than the Bid Amount

10. Notarized Bid Securing Declaration or Bid Security in the Prescribed Form
11. Project Organizational Chart includes the:
    A. Project Manager
    B. Project Engineer
    C. Materials Engineer
    D. Construction Safety and Health Officer
    E. Foreman
12. List of Contractors Personnel Attached With:
    A. PRC License
    B. PTR
    C. Certificate of Employment
    D. Bio-Data
    E. Contractors Letter Certificate
    F. Materials Engineer Certificate of Accreditation
    G. Certificate of Training for Safety Officer (COSH)
13. List of Contractors Equipment attached with Proof of Ownership
14. Omnibus Sworn Statement
    - Must Contain all Stipulations in the Form

2ND ENVELOP- FINANCIAL COMPONENT

- Must Be Soft Bound
- Every Page must be Signed by the Bidder or His Duly Authorized Representative

Contents:

1. Financial Bid Form
2. Bill of Quantities
3. Construction Schedule And S-Curve
4. Detailed Estimates
5. Cash Flow by Quarter and Payment Schedule

Engr. Piel reminded the prospective bidders that all pages of the bidding documents must be signed and stamped certified true copy.

Deadline of the submission of the Bid Proposals is on March 2, 2021 at exactly 02:00 P.M.

ADJOURNMENT

There being no other matters discussed, Mr. Hormer R. Datanagan moved for the adjournment of the pre-bidding conference and duly seconded by Engr. Richard S. Elopre at 10:34 A.M.

Prepared by:

NAOME A. AMPLAYO
Member, Secretariat

Reviewed by:

IRENE S. CLOMA
Head, Secretariat

Approved by:

ELEAZER U. PIEL
BAC Chairperson